

Law No. 23 of 2005 on the Organisation of the Ministry of Municipal Affairs And Agriculture and Determination of its Competencies (Repealed) 23 / 2005

Number of Articles: 36

Stars icon indicate that some articles are amended

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We Tamim bin Hamad Al Thani, Deputy Emir of Qatar,

Having perused the Amended Provisional Constitution, in particular articles 22, 23, 34 and 51 thereof,

Law No. 11 of 1963 regulating by the Municipality of Doha, as amended,

Decree-Law No. 9 of 1969 on street vendors, as amended by Law No. 18 of 1987,

Law No. 5 of 1970 determining the powers of ministers, the functions of ministries and other government agencies, and amending laws thereof,

Law No. 19 of 1972 concerning the establishment of new municipalities,

Law No. 8 of 1974 on public hygiene, as amended,

Law No. 9 of 1974 on the neglected animals, as amended by Law No. 3 of 1994,

Law No. 3 of 1975 on the commercial, industrial and similar public businesses, and amending laws,

Law No. 4 of 1980 concerning the regulation and control of placing ads, as amended,

Law No. 12 of 1981 on agricultural quarantine, as amended by Law No. 6 of 1996,

Law No. 4 of 1983 on the exploitation and protection of living aquatic resources in Qatar, as amended,

Law No. 1 of 1985 regarding animal health, as amended,

Law No. 4 of 1985 regulating buildings, as amended by Law No. 18 of 1987,

Law No. 10 of 1987 concerning the State's public and private property, as amended,

Law No. 1 of 1988 organizing drilling of groundwater wells, as amended,

Law No. 13 of 1988 concerning the Temporary expropriation and appropriation of real estate for the public benefit, as amended,

Law No. 5 of 1989 on the state budget,

Law No. 8 of 1990 on the regulation of human food control,

Law No. 1 of 1993 on the prevention of bulldozing agricultural land and beaches, as amended,

Decree-Law No. 20 of 1993 regulating by the Ministry of Municipal Affairs and Agriculture and defining its terms of reference, as amended by Decree-Law No. 27 of 1995,

Law No. 32 of 1995 on the prevention of damage to the floral environment and its ecosystem,

Law No. 12 of 1998, regulating the Central Municipal Council, as amended by Decree-Law No. 22 of 2003,

the Civil Service Law promulgated by Law No. 1 of 2001,

Law No. 14 of 2003 regulating veterinary quarantine,

Law No. 1 of 2004 on the establishment of the Public Works Authority, as amended by Law No. 9 of 2005,

Law No. 15 of 2004 on the establishment of the Public Authority for Urban Planning and Development, as amended by Law No. 9 of 2005,

Law No. 21 of 2004 concerning ministers,

Law No. 17 of 2005 on the Compounding System in Cases of Violation of the Municipality Laws,

Emiri Resolution No. 8 of 1979 on the system of undersecretaries,

Emiri Resolution No. 1 of 1998 on the Planning Council, and its amendments,

The proposal of the Minister of Municipal Affairs and Agriculture,

The bill presented by the Council of Ministers,

After consulting the opinion of the Shura Council;

Hereby promulgate the following law:

Part 1: Definitions

Competences

Chapter One

The Ministry

Article 1

Article 2 (Amended By Law 10/2006)

Chapter Two

The Minister

Article 3

Without prejudice to the aforesaid Minister's competence under the provisions of Law No. 5 of 1970 and Law No. 21 of 2004, the Minister shall undertake the following competences:

1. General supervision over the management of the Ministry's affairs and the manner of exercising its competences;
2. Issuing the resolutions necessary for regulating the Ministry's activities;
3. Proposing draft laws related to the Ministry's competences; and
4. Representing the State in regional and international conferences, bodies and organisations related to the Ministry's competences.

Article 4

The Minister shall have an office, headed by a director who shall be directly affiliated to the Minister, which shall undertake the following competences:

1. Organising the files, correspondences and documents of the Minister's office;
2. Receiving the correspondences dispatched to the Minister and preparing them for presentation to the Minister and distributing them among the concerned bodies to study them according to the Minister's instructions;
3. Preparing the memoranda and correspondences required by the Minister;
4. Contacting the various bodies for submission of documents and providing the data requested by the Minister; and
5. Notifying the bodies concerned of the Minister's markings, instructions and directives, and following up their implementation and acquainting the Minister on the action taken regarding them.

Chapter Three

Undersecretary

Article 5

Without prejudice to the aforesaid Undersecretary's general competence under the provisions of Law No. 5 of 1970 and the Emiri Resolution No. 8 of 1979, the Undersecretary, under supervision of the Minister, shall undertake the following competences:

1. Proposing the draft resolutions regulating the Ministry's activities and implementing its competences;
2. Approving payment vouchers and financial documents in accordance with the approved financial rules, provisions and regulations;
3. Conveying the Minister's resolutions, directives and instructions pertaining to technical, administrative and financial matters to the administrative units and following up their implementation; and
4. Overseeing the municipalities.

The Undersecretary may delegate some of his competences to the directors of the general directories in the Ministry.

Chapter Four

Directors of General Directorates

Article 6

Chapter Five

Department Directors

Article 7

Each department in the Ministry shall be headed by a director who shall undertake the following competences:

1. Laying out the necessary plans for steering and developing the department activities and following up their implementation;
2. Direct supervision of the progress of work in the department and its affiliated sections;
3. Taking the decisions and adopting the procedures regulating the activities and raising the efficiency of performance by the staff of the department and sections;
4. Signing for various transactions falling within his competence;
5. Preparing the draft budget of the department; and
6. Any other tasks or competences as entrusted to him.

Chapter Six

Municipalities' Directors

Article 8

Part 2

The Ministry's Units

Article 9 (Amended By Law 10/2006)

Firstly- the Units under the Minister:

1. Legal Affairs Department (LAD);
2. Annulled
3. Development Department
4. Public Relations Department (PRD);
5. Information Systems Department (ISD).
6. Public Service Unit
7. Planning and Follow-up Unit

Secondly- the Units under the Undersecretary:

A- The General Directorate of Agricultural Research and Development

1. Agricultural and Water Research Department
2. Agricultural Development Department
3. Fishery Resources Department
4. Animal Wealth Department
5. Public Parks and Ornamental Horticulture Department

B- The General Directorate of Municipal Health

1. Insect and Rodent Control Department
2. Public Cleanliness Control Department
3. Food Control Department

C- The General Directorate of Technical Affairs

1. Municipal Projects Department
2. Commercial Shops and Markets Department
3. Buildings Control Department

D- The General Directorate of Administrative and Financial Affairs

1. Administrative and Financial Affairs Department (FAAD);
2. Human Resources Department (HRD);
3. Mechanical Equipment Department (MED);

E

E- Municipalities

Chapter One

Competences of the units under the Minister

Article 10

Legal Affairs Department (LAD) shall be concerned with the following:

1. Expressing legal opinion on matters referred to it;
2. Preparation of the Ministry's draft legislative instruments and expressing opinion on draft laws referred to it;
3. Examining, studying and following up of legal matters related to the activity of the Ministry, in coordination with the concerned administrative units;
4. Preparation of the draft contracts and agreements pertaining to the competences of the Ministry, in coordination with the competent authorities;
5. Investigating incidents and violations attributed to Ministry staff; preparing the necessary notes on results thereof together with the legal opinion and recommendations; referring the same to the competent authorities and following up the execution of the decisions taken thereon;
6. Following up judicial disputes to which the Ministry is a party, taking the necessary procedures and preparing the necessary memoranda and following up the resolutions and judgements issued thereon, in coordination with the competent authorities;

Article 11 Cancelled (Repealed By Law 10/2006)

Article 12

- 1.

Article 13

The Information Systems Department (ISD) shall be concerned with the following:

1. Proposal of strategies, policies and plans for information systems in the Ministry and the various administrative units;
2. Proposing the general plans for the operation of computer systems in the Ministry and the various administrative units in coordination with the Development Department;
3. Coordination and linking of the Ministry's various administrative units as well as linking the Ministry with other ministries and government bodies;
4. Supervising information systems activities in the various administrative units of the Ministry;
5. Programming, storage, retrieval and amendment of data and information systems necessary for work and the various activities of the Ministry;
6. Maintenance and ensuring proper operation of computers in the various administrative units;
7. Training the Ministry's staff on the operation of computers and the software thereof;
8. Providing all the data, information, reports and statistics related to the Ministry's activities in all fields;
9. Establishing the Ministry's electronic archive program and circulating it in the various administrative units;
10. Creating and following up the Ministry's website on the Internet.

Article 14

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Article 15

1.

Article 16

Chapter Two

Competences of the units under the Undersecretary

Firstly: The General Directorate of Agricultural Research and Development

Article 17

The Agricultural and Water Research Department shall be concerned with the following:

1. Preparing the research and studies required for agricultural and water affairs' activities;
2. Carrying out field experiments in the areas of horticulture, crops and fodder as well as water sources and soil;
3. Proposing the improvement of the means of irrigation water usage and rationalisation of water quotas;
4. Studying advanced scientific techniques and modern technology related to agriculture and water and publishing such studies when they are proved to be beneficial, in coordination with the Agricultural Development Department;
5. Providing the competent departments and municipalities with the outcomes of their studies and research for circulation among farmers and those who may benefit from them;
6. Licensing the drilling of underground wells and regulating their usage; and
7. Creating a database on agricultural wealth, in coordination with the Geographic Information Systems (GIS) Centre in the General Authority of Planning and Urban development as well as management, storage and publishing of data on computers using Geographic Information Systems (GIS).

Article 18

The Agricultural Development Department shall be concerned with the following:

1. Preparing the plans and programs of agricultural development;
2. Preparing the plans and programs pertaining to arborisation in coordination with the competent authorities;
3. Establishing experimental and model farms and marketing the products thereof;
4. Protection of plants and cultivations from agricultural pests and combating pests;
5. Providing agricultural service to farmers, training them and spreading agricultural awareness;
6. Issuing agricultural licenses in coordination with the Agricultural and Water Research Department and monitoring contraventions occurring in farms;

7. Carrying out agricultural quarantine activities;
8. Proposing the resolutions necessary for safeguarding agricultural wealth;
9. Preparing periodic and annual reports on the progress of technical cooperation projects and programs between the Ministry and agricultural organisations, and providing proposals concerning them; and
10. Development of national standards and specifications of agricultural information data in coordination with the competent authorities.

Article 19

1.

Article 20

Article 21

Secondly: The General Directorate of Municipal Health

Article 22

The Insect and Rodent Control Department shall be concerned with the following:

1. Proposing the resolutions pertaining to control of insects and rodents in accordance with international standards;
2. Preparing studies and proposing programs on the best means and techniques for combating insects and rodents;
3. Preparing the plans, systems and programs for periodic and urgent combating of insects and rodents; circulating them in the municipalities and follow up of their implementation;
4. Carrying out pesticides research and regulating their circulation and usage as well as Carrying out laboratory testing through competent authorities;
5. Proposing the fees for combating insects and rodents;
6. Cooperating with government bodies concerned with health control in respect of insects and rodents;
7. Holding symposia and training courses for technical staff in the field of environmental health;
8. Participating in preparing tender documents for supply of drugs and poisons used in combating insects and rodents;
9. Book-keeping and preparation of statistics, and periodic reports on control operations and their outcome as well as the amounts of pesticides and poisons used;
10. Laying out the special terms and rules for companies undertaking the operations of combating insects and rodents;
11. Carrying out technical control of sections concerned with combating insects and rodents in municipalities; and
12. Preparing programs, organising campaigns and spreading awareness among citizens on the affairs of combating insects and rodents.

Article 23

Article 24

Thirdly: The General Directorate of Technical Affairs

Article 25

Article 26

The Commercial Shops and Markets Department shall be concerned with the following:

1. Proposing the regulatory resolutions pertaining to commercial shops and markets;
2. Proposing the regulations and programs of work for control and inspection of markets as well as commercial and industrial shops;
3. Preparing the studies and submitting the proposals necessary for establishment of markets;
4. Preparing the bylaws and regulations pertaining to the regulation of central and local markets and proposing the development of their installations and utilities, in addition to follow up of the implementation of the municipality's regulations in markets;
5. Proposing working hours of markets and commercial shops;
6. Laying out the rules of granting licenses to street vendors and the rules of usage of pavements and passageways in markets and commercial shops;
7. Laying out the rules and proposing the means and procedures for licensing of commercial and industrial shops and similar public shops;
8. Preparing the studies necessary for development of the regulation for placement of advertisements in cities and main villages;
9. Carrying out technical control of the municipalities' sections concerned with the affairs of markets and commercial shops and addressing the problems and obstacles faced by such sections; and
10. Preparing periodic reports on the conditions of markets and commercial shops as well as the conditions of the municipalities' sections concerned with them.

Article 27

Fourthly: The General Directorate of Administrative and Financial Affairs

Article 28

Article 29

Article 30

Fifthly: The Municipalities

Article 31

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Part 3

General Provisions

Article 32

The Council of Ministers, upon a proposal from the Minister, may modify the organisation of the administrative units forming the Ministry by addition, cancellation or merging, and may designate or modify their competences.

Article 33

Article 34

The Minister shall issue the necessary resolutions for implementation of the provisions of this Law.

Article 35

Article 36

All competent authorities, each within their jurisdiction, shall enforce this Resolution from the date of its publication in the *Official Gazette*.

